
ASL 4189S

From Steele, Rachel <steele.682@osu.edu>

Date Wed 11/5/2025 5:12 PM

To Jones, Tia <jones.2246@osu.edu>; Wickham-Saxon, Kristin <wickham-saxon.1@osu.edu>

Cc Soland, Birgitte <soland.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Thursday, October 23rd, the Themes II Subcommittee of the ASC Curriculum Committee reviewed a course proposal for ASL 4189S to be included in the GE Theme: Citizenship for a Diverse and Just World category with a 4 CH HIP Service-Learning component.

The Subcommittee unanimously approved the request with four contingencies and one recommendation:

- a. **Contingency:** The Subcommittee requests that the unit provide a cover letter that details the changes made to the course submission materials in response to the feedback below.
- b. **Contingency:** The Subcommittee asks that the unit provide student-friendly information in the syllabus regarding how the Theme is the central focus of the course. Specifically, they would like to see that citizenship, diversity, and justice are an intrinsic part of the course's description (curriculum.osu.edu under "General Information" and syllabus, p. 1), the course goals and ELOs (syllabus, pp. 3-5), the descriptions of major course assignments (syllabus pp. 16- 19) and the readings and topics (syllabus pp. 5-7 under "Course Materials and Technology" and pp. 27- 36 under "Weekly Course Schedule"). The Subcommittee notes that there is some excellent information in the GEN Submission form that could be transformed into student-friendly explanations of how students will meet and be assessed on the GEN Goals and ELOs. The Subcommittee offers the friendly advice that the unit may wish to consider how a student, looking at the syllabus, would see the Theme "signposted" throughout.
- c. **Contingency:** The Subcommittee asks the unit, after altering the course goals and ELOs to incorporate citizenship, diversity, and justice (see item "b" above), place those new course goals into curriculum.osu.edu under "Course Details; Course goals or learning objectives/outcomes". The Subcommittee notes that the GEN Goals and ELOS should *not* be put into curriculum.osu.edu.
- d. **Contingency:** The Subcommittee asks that the unit retain in the syllabus (pp. 2-3) the GEN Goals and ELOs. These goals and ELOs should be followed by a brief, student-friendly paragraph that explains how this course, in particular, meets the goals and ELOs of the Citizenship for a Diverse and Just World category, per a requirement of the Arts and Sciences Curriculum Committee.
- e. *Recommendation:* The Subcommittee notes that the University has replaced the Title IX statement (syllabus, p. 25), with a statement on "Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct". This statement can be found on the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#). Should the department wish to include a statement on this topic, it is recommended that the newer version be used.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return ASL 4189S to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Birgitte Soland (faculty Chair of the Themes II Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.